

CLERK OF THE SENATE

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rm.pres.17430

24 September 2010

Senator the Honourable John Hogg President of the Senate Parliament House CANBERRA ACT 2600

Mr President

Pursuant to section 65 of the *Parliamentary Service Act 1999*, I give you a report, for presentation to the Senate, on the activities of the Department of the Senate for the year ended 30 June 2010.

Yours sincerely

(Rosemary Laing)

Avenay lang



This annual report of the Department of the Senate documents the department's performance for the financial year ending 30 June 2010.

The report is presented in six parts.

Overviews Commentary by the Clerk on performance and

significant matters that affected the

department, and a description of role, aims,

structure and functions

Report on performance

A summary of overall performance, and a description of each office's contribution to the

department's outcome

Management and accountability

A report on corporate governance and the

management of resources

Financial statements

The auditor's report and audited financial

statements

Appendices

Details of:

resources and staffing

• performance in relation to certain

legislation

• publications available from the department

ways to contact the department

References

Tools to assist the reader:

a glossary and abbreviations list

• an index showing how the report complies

with annual reporting requirements

an alphabetical index

The report is presented for tabling in the Senate pursuant to section 65 of the *Parliamentary Service Act 1999*. It is also produced to meet the information needs of interested people, including:

- senators and their staff
- staff of the Department of the Senate and other parliamentary departments
- staff of other legislatures
- staff of executive government departments and agencies
- the media
- other members of the Australian community.

The report is available on the department's website: http://www.aph.gov.au/senate/dept/index.htm.